

**Student Success Data Committee  
Agenda  
February 16, 2018  
9:00 a.m.  
Vernon 204 and CCC 712**

- Welcome
- Review of committee attendance and title check

		Present	Not present
Michelle Alexander	Director of Institutional Advancement/Executive Director, Vernon College Foundation		
Jeanne Ballard	Assistant Director of Financial Aid		
Jim Binion	Institutional Support Specialist		
Dona Crow	Administrative Assistant/Counseling		
Shana Drury	Associate Dean of Instructional Services		
Christina Feldman	Director of Continuing Education		
Marian Grona	Director of Library Services		
Linda Haney	Administrative Assistant /Instructional Services		
Ivy Harris	Director of ERP/SIS		
Mark Holcomb	Division Chair - Information and Technology, Industrial Automation Instructor		
Bettye Hutchins	Instructor - History		
Joe Johnston	Division Chair – Communications, English Instructor		
Criquett Lehman	Director of Student Success Pathway		
Deana Lehman	Director of PASS Department/Coordinator of the Office for Students with Disabilities		
Amanda Raines	Director of Admissions and Records		
Michael Ruhl	Instructor - Biology		
Maria Servin	Assistant Registrar		
Rebecca Watkins	Instructor - ADN		
Dr. Donnie Kirk	Director of Quality Enhancement, Speech Instructor		
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Math Instructor		
Amber Hunsaker	Coordinator of Tutoring Center		
Anna Martin	Administrative Assistant /Institutional Effectiveness		
Mindi Flynn	Business Office Manager		
Melissa Elliott	Director of Financial Aid		
Michelle Downes	Administrative Assistant – Instructional Services		
Kelly Peterson	Student Success Specialist		
Rachel White	Recruiting Coordinator		
Betsy Harkey, Chair	Chair, Director of Institutional Effectiveness		
Dr. Dusty Johnston, ad hoc member	President		

- Approval of January 19, 2018 minutes (Exhibit A, Action Item)
- Assessment/Report Calendar and Glossary
  - 2016-2017 completed communication forms collection will be audited beginning in March
  - 2017-2018 completed communication forms collection in process
- Updates to Key Performance Indicators of Accountability (KPIAs) and related Benchmarks is moving up on the priority list. Contact Betsy with data needs to help determine which <http://www.vernoncollege.edu/KPI-Home>
- Mapping of Student Success Efforts – (Exhibits)

-Quality Enhancement Plan – Dr. Donnie Kirk

-Student Learning Outcomes Measures – Dr. Brad Beauchamp

-ERP/SIS and Student Success Pathway – Ivy Harris and Criquett Lehman

- Data update since last meeting:
  - Spring and Spring I course and student information has been sorted from POISE. The next step will be to create a Spring and Spring I 2018 Count Day Snapshot
- Annual Action Plans 2018-2019 due March 1<sup>st</sup>. Data should be used in Statement of Need section.
- SACSCOC discussion – deadlines and website updates
- Spring meeting dates: March 23, 2018, and April 13, 2018
- Adjournment